

**Ladera Recreation District  
Board Meeting Minutes  
Monday October 23<sup>rd</sup>, 2023**

**Meeting called to order at 7:02 pm at the LRD**

**Board Roll Call:** Bob Felderman, Brian Wall, Jen Coleman, Leslie Anglada

**LRD Team:** Jane Worden, Sue Suesser

**Public:** Bruce Beron

**Public Discussion**

- Woodland Access
  - Management team to discuss summer needs for field
  - LRD appreciates the LCA leading the community effort on this topic

**Minutes From Prior Meeting Approval**

- Review of September 26<sup>th</sup> 2023 Regular Meeting Notes
  - Motion to Approve; Seconded, Approved 4-0

**Finance Review**

- Discussion of capital expenses
  - \$90.3k of increase tied to tennis court resurfacing
  - To discuss w/finance team re: shifting from P&L and reflecting on the balance sheet (we are extending the life of the asset); would expect this to adjust the over/under budget amount
- Statement of cash flow
  - Need to adjust net income; donor activity included in operating activities; likely should be included in investing activities
  - Team to double check on Lincoln Aquatics equipment expenses/checks
    - Their billing was delayed; and then identical check amounts
  - Lifeguard expense bump
    - Had expense bump from recent certification effort for 13 people

- To check salary amounts
- To double check/update as needed salary categorizations; e.g. Manager, Office, Staff, and Aquatics
- Tennis Court rentals
  - Dip as lessons were closed for ~3 ½ weeks
  - To check that Saturdays are included in rental payments
- Aquatic expenses – we are \$12k under budget
  - Currently under budget; all good here/expenses categorized as expected?
- Pool expenses
  - Continuing to reconcile and check invoices, bills, etc.
  - Analysis points to need for ~\$89k from capital reserves for pool upgrade related items (counting for unbilled, 5% punch list hold, billed but unpaid, Parks and Rec expected funds, unknown expenses (e.g. concrete under the fence surprises))
  - Also have playground ADA egress route (\$50k) + parking lot that needs to be fixed (\$26k for patching + \$12k to clean up pavement on the hill down to Andeta)
    - Parking lot in very rough shape – needs to be done and repainted/lines added
    - Working with Tricon on settling their contribution for pavement damage from construction effort
  - Agreement we need to take care of these items
    - Motion to use operating account to spend up to \$100k on Egress 4, fixing and resurfacing and restriping parking lot all the way to Andeta – approved 4-0
    - These should be viewed as capital enhancements

## **Managers Report**

- Membership Update
  - 3 new individuals joined
- Current programs
  - Youth swimming – has been really well attended
  - Senior Speaker series
  - Diving – down to 1 session
  - Yoga – multiple sessions through the week – have a fair amount of signups
  - Pickleball – a bit quiet but core base still really enjoying
  - Bridge – working to find a leader
  - Beginner swimming – coming soon
  - Artistic swimming (aka synchronized)

- Thinking through community donation ideas to open up kid leadership opportunities
- Floating pumpkin patch / movie night - lots of excitement was great!
- Pumpkin carving on the 29<sup>th</sup>
- Chili cook off on Nov 11<sup>th</sup>
- Baby pool – doing what we can to open Monday the 20<sup>th</sup>
  - Will announce when opening but holding on opening party idea
- Email account was hacked
  - Police contacted; emails were sent fraudulently with links asking for payments to go to a PayPal account
  - Resolution work with Microsoft in progress
  - Contacting LRD staff to get signed up for fraud monitoring
- ERTC refund – efforts to get \$7k back; in progress
- Focusing on general cleanliness
  - Handyman – working on tables – fixing things; making progress
- Lifeguard Training – additional session Nov 11 and 12
- Half pipe – 6 responses – 2 want to keep, 4 want to remove
  - Agreement to remove
- Woodside fire – passed inspection
- Stanford Water Polo Practices
  - Boys have signed the contract; girls team may be interested
  - Income to go to Aquatics Rental
  - Leaders need to be lifeguard certified
  - Great off hours way to help offset expenses for keeping the pool open during the winter (practices to be held in the evening)
- Tennis Courts
  - Suggestion is to not have lessons before noon on Saturdays; if needed, maybe court 4
  - Water fountain – broken again – water line impacted was impacted from path work; to address
  - Probably would be good to call out hours/days when lessons are happening
  - Request into instructors to wear uniforms
  - Tennis Shed – exploring installing a new one
  - Lighting – instructors interested in getting all 4 courts lit; to explore their proposal
- Lifeguard staffing
  - To verify legal requirements on what is needed

**Adjourned at 8:53 pm**

**Next meeting:**

Planned for 7:00 pm on Monday, November 13, 2023

Respectfully submitted: Brian Wall