

**Ladera Recreation District
Board Meeting Minutes
February 11th, 2021**

Meeting called to order at 7:03 pm via Google Meet

Board Roll Call: Bob Felderman, Brian Wall, Jen Coleman, Calin Thomas, Leslie Anglada

Also attending: Di Gow, Hilda Friedman

Public: Bruce Beron

Public Comment

- No comments.

Minutes From Prior Meeting Approval

- Motion made to approve special meeting minutes from January 11 2021; seconded; 4-0 approved.

Financial Report - Discussion of Hilda's report

- No expenses for new work pool since our last board meeting
- ~\$20k in interest was allocated across our savings funds
- Discussion regarding 2021 Budget
 - Membership rates
 - Alignment to not change rates in 2021.
 - Motion made to approve, seconded, approved 5-0
 - Anticipating \$30k less income in the budget
 - With pandemic uncertainties agreement this seems reasonable
 - Assuming fewer memberships...with anticipated pool closing in September
 - In 2022 - rates likely to be overhauled
 - Viewing 2021 as an outlier year
- Motion - to set aside last year's earnings (\$61k) to be used for pool; seconded, approved 5-0.
- Budget - motion made to approve as presented; seconded, approved 5-0

Investment Policy

Bob reviewed research on establishing an investment policy for the LRD after suggestion from Jen. Recommendation is to take the San Mateo County Investment Policy statement and use that as ours; they update it yearly. Motion made to use it as approved; all in favor...5-0.

Motion made to move cash Morgan Stanley account - \$265k - to the county account. Seconded, Approved 5-0.

Managers Report

- Tennis
 - We continue to get additional tennis membership sign ups.

- Agreement to continue on with no guest policy for the remainder of the “Covid sign up year”
- Plan to continue to re-examine policy going forward
- New tennis instructor - ramping up, going along fine so far
- Winter swim - going great
- Swim lessons - have 2 instructors, back in action 5 days a week.
- Ladera Camp update:
 - Learning that many camps are holding on making firm commitments due to pandemic uncertainty
 - Starting to make assumptions around two three week sessions, or perhaps three two week sessions
 - Current plan is to hold on making formal call on camp registrations at this point
 - Piper planning to return as director
 - Plan to put in some sort of message in Crier or Website along the lines of “camp details are in the works, stay tuned!”
- Swim team - similar holding pattern as well
 - Have been in communication with Jane. Optimism about the season but too early to call...e.g.working through how swim-meets will work.
- Events
 - This Sunday Feb 14th, holding a coffee/donuts event.
 - Starting a Valentine’s Wall.
 - Keeping busy with food trucks!
- In progress on various spring clean ups
- Hilda - who has been working with us since ~1997 - is planning to retire!
 - Thank you so much to Hilda and all that she has done for us.
 - Di to put something in Crier/Ladera email-list to search for replacement.

Pool Committee Update

Fundraising - Leslie

- Pool fundraising efforts coming along well with excitement and momentum building
- For sense of costs - with projected costs currently at \$3.067 M, that translates to roughly \$4.3k / Ladera household.
- Plan is to keep going for another 7 weeks through the end of March when a general fundraising “splash” communication will be made to the community.
 - Before then, trying to get more \$10k total donations
 - Many families are “re-upping” their donation to get to \$10k this year
- General talking points
 - Excitement about the construction plan, gathering places
 - Momentum in the leadership pledge category
 - Any questions...reach out to Pool Committee leads, fellow board members
 - Key “escalation” points for details/vision are Jen, Leslie, and Bob
- Big picture - goal - soon after Labor Day - shovel is in the ground
- Reminder that stock transfers and matching donations are possibilities

Architecture / Planning / Other - Jen

- Time to revisit with investment bankers - want to have all money lined up so we can start in September.
- We are in a good place to get into the next round of contract negotiations with Terracon, the architect.
 - Terracon “Exhibit D” details; e.g. would include completion of needed construction documents, like a bid document, managing the bid process, a set number of site visits during construction, etc. This will be for all planned architectural fees through the end of the project; e.g. documentation used to help pick the contractor.
 - Construction docs take ~8 weeks; they typically bill upon completion. Agency review phase; another 8 weeks.
 - Motion made to authorize Jen to proceed with finalizing contract details and to spend up to \$130k, seconded, approved 5-0.
- LRD / tennis court impact during construction discussion
 - Reviewed with San Mateo county; concern - being able to play tennis; should be able to - we need to specify areas around the LRD that are to remain accessible
- Outdoor kitchen / BBQ area discussion
 - There will be pipes from the new pool that go into the mechanical room; the outdoor kitchen is in that path.
 - Have to work through details of where the pipes go and what if any impact to the kitchen that may entail
- Held meeting to get “maintainability” input on the new pool design; with this feedback had good follow up discussion with the Architect. Follow ups in progress.
- Project timing updates
 - Original plan was that input would be back from the San Mateo County health department on Feb 5. Documentation did not get where it needed to get in a timely manner (e.g. pandemic/people working from home); impact of 4 weeks. Do NOT expect this to impact construction start; activities can be done in parallel to catch up.
 - Good lesson learned on working with the county
- Discussion on need for a “general contractor”
 - Alignment to spend whatever money we need to to do the right thing

Public Meeting adjourned at 8:56 PM

Next meeting:

Planned for 7:00 pm on Monday, March 8th, 2020

Respectfully submitted: Brian Wall