

Ladera Recreation District
Board Meeting Minutes
Monday November 13th, 2023

Meeting called to order at 7:03 pm at the LRD

Board Roll Call: Bob Felderman, Brian Wall, Calin Thomas, Jen Coleman

LRD Team: Jane Worden, Sue Suesser, Sarah Gutierrez

Public: Bruce Beron

Public Discussion

- No discussion

Minutes From Prior Meeting Approval

- Review of October 23rd 2023 Regular Meeting Notes as amended
 - Motion to Approve; Seconded, Approved 4-0

Finance Review

- Financial documents discussion
 - Alignment to look for optimizations going into the next budget year
 - Opportunity around syncing up income and expense categorizations - e.g. what is fed into various back end systems (e.g. Paychex) and getting those to sync up consistently with the budget documents (e.g. the budget plan and the monthly Budget vs Actual document).
 - Where dollars are allocated is important; e.g. capital expenditures vs operating expenses; operating vs investing vs financing activities on the Statement of Cash flow document.
 - Documents should be consistent - e.g. Net income on Cash flow document and Net Income on Budget vs Actual document
 - Appreciation to the team for working through the details
- New pool expenses - looking good, payments all tied out to invoices
 - October invoice in progress - LRD has yet to receive
- Review of Budget vs Actual document
 - Had extra help with table tune ups and and tree work
 - Donor wall - expense likely to be next year
 - Salary Lifeguards and Aquatics - opportunity to work through what categories those expenses are going into

- Readability item - see if we can make negatives on the document more apparent

Managers Report

- Membership Update
 - A couple new members
- Current programs
 - Dan is ending as masters coach - thank you!
 - Have identified a new coach; Andrew S, welcome!
 - Swim clinics going great ~25 kids on weekday afternoons
 - Going to try a session targeting high school kids
 - Chili cook off - canceled
 - Speaker session - was great
- Programming on the radar
 - Charitable drive - going to be run by kids
 - Kayaking lessons
 - Holiday cookie exchange - e.g. people bring cookies and eat/exchange cookies/hang out
 - Ice skating event
 - Polar bear plunge
 - Lap swim challenge
 - CPR class for community
 - Driving class
- Administration
 - Outside lighting
 - The pool deck and the path going down Andeta are dark
 - Have strung up some lights as a stop gap measure
 - Team to work through approaches
 - Try to work temporary things and then figure out longer term options
 - Facility use discussion
 - When someone or an organization uses the facility; they need to buy insurance and pay rent
 - The no fee arrangement for just LCA Board Meetings stands given their role in Ladera
 - Holiday hours
 - Thanksgiving - hours will vary from normal schedule; check the website
 - December - firming up details but likely closed from the 23rd until January 2nd
 - Possible polar bear plunge during this time
 - Lifeguarding
 - 5 new lifeguards certified, welcome!
 - Confirmed there is a legal requirement for the LRD to have a guard
 - Tennis Courts
 - Confirmed follow up from last month re: Saturday rentals
 - The team has detailed tracking on rental usage

- Email hack - directed employees to sign up for Equifax
- Stanford Girls Waterpolo team
 - Going to start, similar timing as the boys team
 - Both programs - later in the evening when the pool is closed and will help with expenses associated to keeping the pool open in the winter
- Water fountains - fixed
- Skateboard ramp - working through details on removal
- Tennis light initiative - research in progress
- ERTC refund - in progress, to explore escalation options if needed

New Pool

- Driveway - needs to be fixed
 - Mediocre job + footprints + car drove on fresh tar
 - Likely to shut down entire facility when second attempt taken
- Remaining pool items
 - Gates
 - Wading pool caulking - forecast needs to be rain free
 - Driveway - need to navigate weather as well
 - Poles/Shade structure
 - Worked through permitting details
 - Tricon installing

Adjourned at 8:44 pm

Next meeting:

Planned for 7:00 pm on Wednesday, December 13th 2023

Respectfully submitted: Brian Wall